



## MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center and Gardens

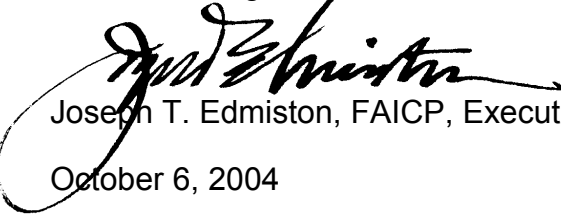
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### MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Executive Officer

DATE: October 6, 2004

SUBJECT: **Agenda Item VIII: Consideration of resolution authorizing signature authority delegation.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing signature authority delegation to the Contracts Officer.

Background: In order to ensure streamlined signature authority the staff recommends that the Contracts Officer have signature authority for grant agreements, contracts, certificates of acceptance and any other documents requiring an official MRCA signature.